



SAMPLE CONSIGNMENT PROCEDURE –ALS BRISBANE

When sending samples to Australia, **it is the responsibility of the sender to assess the nature of their samples and choose the appropriate consignment option.** To do this, you will need to search the Department of Agriculture and Water Resources **BICON** import conditions for the material type you are sending and make sure you comply with their requirements: <https://bicon.agriculture.gov.au/BiconWeb4.0>

There are two options for shipments into Australia.

1. Soil and articles containing soil or Biosecurity Risks as described under the BICON import conditions database must be sent with declaration **(A)** and a copy of the current ALS Import Permit. Clearance and treatment fees will apply.

Examples of biosecurity risks include, but are not limited to:

- Animal Material (e.g. hair, fur, skin, faeces, shell, feathers, honey, flesh, bone, horn)
 - Live Animals (e.g. rodents, reptiles, geckos, frogs and birds)
 - Food scraps (e.g. peel, shells, skins and wrappers)
 - Plant material (e.g. seeds, flowers, leaves, stems, pods, bark, branches, roots, straw and wood)
 - Live plants (e.g. plants, weeds, sprouted seeds and propagatable material)
 - Live insects
 - Evidence of live insects (e.g. wasp's nests, mud nests, wings, shells and casings)
 - Snails and slugs
 - Evidence of snails and slugs (e.g. shells, eggs and trail marks)
 - Plant pathogens (e.g. fungi, nematodes, bacteria, viruses and mold)
 - Soil (e.g. dirt, mud, gravel, clay and sand)
 - Water (e.g. pools of water, water in receptacles, articles used with water)
2. Mineral and metal ores, rock and sand that do not pose any biosecurity risk as described under the **BICON** Import conditions database, must be sent with declaration **(B)** only. Please do not include the Import Permit as this will trigger an inspection and the shipment will incur clearance fees.

Shipping procedure:

- i. Samples should be packaged into clean, new and sturdy containers such as polyweave sacks, metal drums or metal trunks not exceeding 18kg per package. Wooden boxes, used fruit cartons, wood shavings etc. should be avoided because of the quarantine problems they cause on entry. If there is any doubt about packaging, please contact the ALS Brisbane (Stafford) office on PH+61 7 3243 7222. E: incomingbrisbaneint@alsglobal.com
- ii. Decide which of the above two options is applicable to the consignment and address the consignment based on the chosen declaration, (A or B). Place one copy on the outside of the consignment marked "*Attn: Department of Agriculture and Water Resources*", add two copies to the consignment paperwork, and place one copy inside the first package. Ensure all sections of the declaration are completed in full. **Missing information can result in delays with clearance and additional fees being charged by the clearance agents.**
- iii. Email to incomingbrisbaneint@alsglobal.com a copy of the declaration, shipping information and an ALS Sample Submission Form where required.



DECLARATION (A) SOIL AND ARTICLES CONTAINING SOIL

[Company Letterhead]

[Insert company name] has dispatched ***[# of samples]*** ***[type of sample, i.e. soil]*** samples (which have a nominal value of ***[value in AUD]***) from ***[country of origin]*** via ***[carrier company]*** airway bill ***[reference number]***. The samples are being imported under Department of Agriculture Import Permit number 0003285748 for the sole purpose of treatment and geochemical analysis at:

**ALS Geochemistry
Sample Receipt
Approved Arrangement #Q1817
32 Shand Street
STAFFORD QLD 4053
AUSTRALIA
TEL: (07) 3243 7222
E: incomingbrisbaneint@alsglobal.com**

Signature: _____
Name: _____
Position: _____
Date: _____

Notes: Attach a copy of the Department of Agriculture and Water Resources permit to import Quarantine material with this declaration.
Clearance and treatment fees will apply.



DECLARATION (B) MINERAL AND METAL ORES, ROCK AND SAND.
CHECK THE BICON DATABASE FOR YOUR MATERIAL

[Company Letterhead]

[Insert company name] has dispatched ***[# of samples]*** ***[type of sample, i.e. drill core]*** (which have a value of ***[value in AUD i.e. AUD20]***) from ***[country of origin]*** via ***[carrier company]*** airway bill ***[reference number]***.

The consignment is clean and free from live insects, animal debris, seeds, bark, soil and any other contamination and is being imported for the sole purpose of geochemical analysis at:

ALS Geochemistry
32 Shand Street
STAFFORD QLD 4053
AUSTRALIA
TEL: (07) 3243 7222
E: incomingbrisbaneint@alsglobal.com

This consignment complies with import conditions for **Mineral and metal ores, rock and sand** from the Department of Agriculture and Water Resources **BICON** database and are considered a non-quarantine consignment. Department of Agriculture and Water Resources permit to Import quarantine material is not required.

Signature: _____
Name: _____
Position: _____
Date: _____

Notes: DO NOT include the import permit with this shipment.

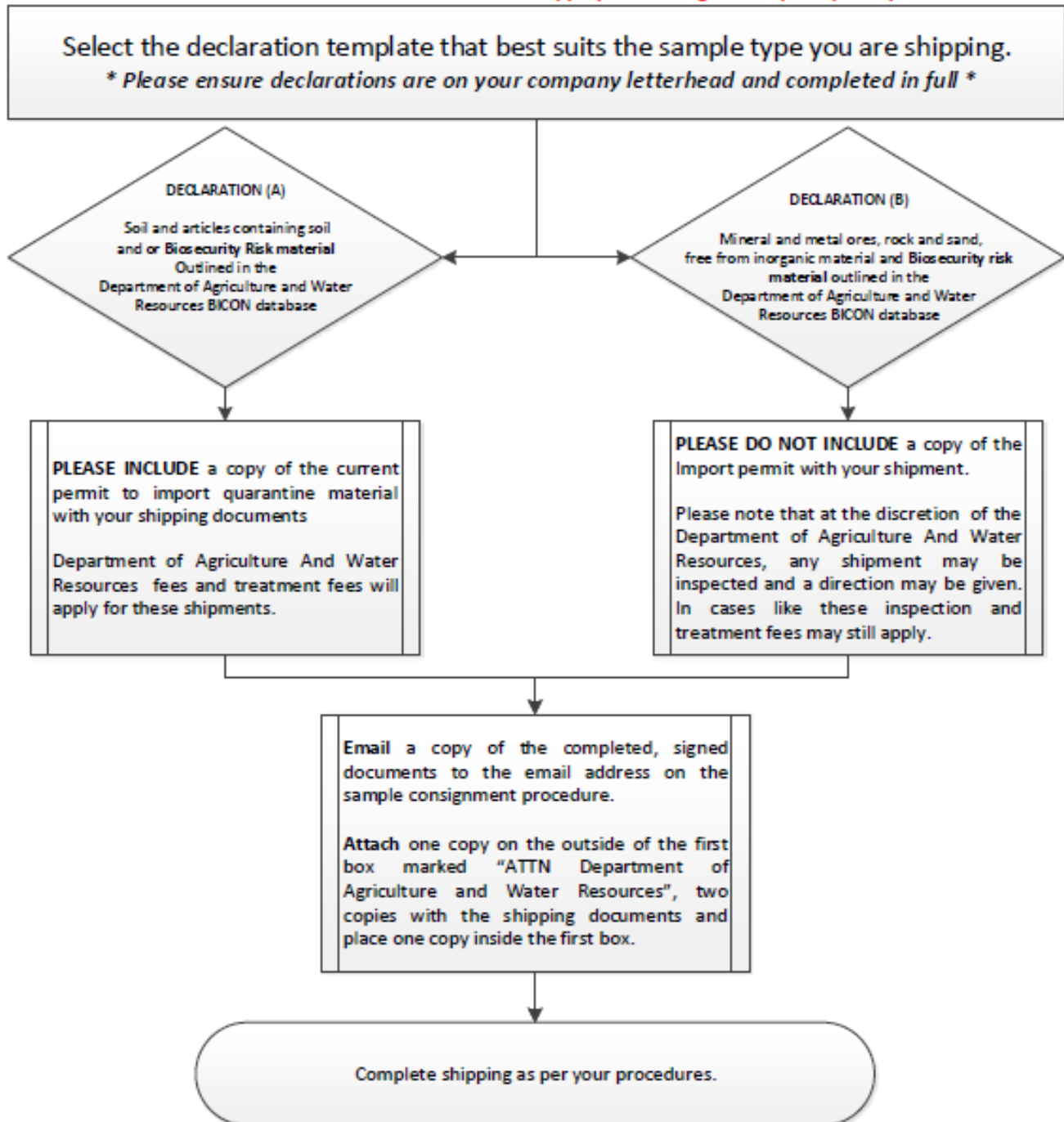
Muddy, dirty and excessively wet samples are considered to be a biosecurity risk and should not be sent with this declaration.

Please include details of any cleaning or treatment of the goods prior to shipment.



International Sample Consignment Flow Chart

It is the responsibility of the sender to assess the nature of their samples via the Department of Agriculture and Water Resources BICON Database and choose the appropriate consignment option (A or B)



PLEASE NOTE: Incomplete or missing documentation may result in additional clearance fees being charged and/or shipments being ordered to remain under quarantine control unnecessarily.

If you have any questions please contact us at incomingbrisbaneint@alsglobal.com